

HENLEY CHRISTMAS FAIR

Dear Exhibitor,

Welcome to your stand. We hope you have had a pleasant journey and that you find everything to your satisfaction. Your stand has been built using one of our stock system and we would appreciate it if you followed the below guidelines when dressing your stand. Exhibitors will be charged for any excessive damage to the panels, as well as removal and disposal of your own graphics. If you are using a graphics company to supply and fit graphics, please ensure you inform them they are responsible for the removal of graphics at break down of the show.

DO'S

The following items are PERMITTED for use on the panels:



Blu Tack



Pins



Staples



Screws



Drawing Pins



DONT'S

The following items are NOT PERMITTED on the panels:



Tape



Velcro



Twin
Stacking
Pads



Paints

(a surcharge will
be applied if the
panels are
painted)



Glues/paste



Double-
sided tape



For heavy objects, any other queries or you wish to order anything extra please contact our Service Desk on site for advice. Alternatively, feel free to grab a member of our team. We wish you a successful exhibition.